**DECISIONS DELEGATED TO CABINET MEMBERS**

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| **Decision title:** | Approval of Council Tax Rebate Discretionary Scheme |
| **Decision date:** | 1 June 2022 |
| **Source of delegation:** | Part 4.6 of the Constitution: the Leader may delegate executive responsibilities to a single Cabinet Member with or without consultation with officers or other Cabinet Members. The Leader agreed on 4 April 2022 to delegate this decision to the Cabinet Member for Citizen Focused Services. |
| **What decision was made?** | To approve the Council Tax Rebate Discretionary Scheme and to delegate authority to the Head of Financial Services to implement the discretionary scheme in accordance with the officer report. |
| **Purpose:** | The decision enables the Council to implement the Council Tax Rebate Discretionary Scheme announced by the Government for households that are not entitled to the £150 energy bills rebate. A council can use the discretionary fund to offer carefully targeted “top up” payments to the most vulnerable households in band A to D. |
| **Reasons:** | To enable the use of discretionary funding awarded by the Government to offer carefully targeted “top up” payments to the most vulnerable households in band A to D. |
| **Decision made by:** | Councillor Nigel Chapman, Cabinet Member for Citizen Focused Services |
| **Other options considered:** | Not approving the scheme would result in additional financial support being unavailable for local households. |
| **Documents considered:** | Report of the Head of Financial Services dated 20 May 2022. |
| **Key or Not Key:** | Key |
| **Wards significantly affected:** | None |
| **Declared conflict of interest:** | None |
| **This form was completed by:**  **Name & title:**  **Date:** | Emma Lund  Committee and Member Services Officer  1 June 2022 |

**Approval checklist**

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| ***Approver*** | ***Name and job title*** | ***Date*** |
| **Decision maker** | Councillor Nigel Chapman, Cabinet Member for Citizen Focused Services | 1 June 2022 |